**Meeting minutes**

Admission system

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# **Revision**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No** | **Version** | **Update date** | **Author** | **Content** |
| 1 | 1 | 08/11/2013 | Huynh Trong Khang | Create document |

Table 1: Revision history

# **Introduction**

|  |  |
| --- | --- |
| Date | 08/11/2013 |
| Time | 2:00 PM |
| Writer | Huynh Trong Khang |

Table 2: Introduction

# **Purpose**

* Kick off meeting
* Training technical, ACDM

# **Participants**

| *Name* | *Department/ Division* | *E-mail* | *Phone* |
| --- | --- | --- | --- |
| Mr. Bui Minh Phung | Mentor | [buiminhphung@gmail.com](mailto:buiminhphung@gmail.com) |  |
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| Mr. Vo Nhut Thanh | Customer | [vnthanh25@gmail.com](mailto:vnthanh25@gmail.com) |  |
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Table 3: Participants

# **Reference**

# **Meeting content**

1. About product

* Develop web page and android app
* Focus on technical because business rules are easy
* Have 6 system:
* Article system: refer tuyensinh.vanlanguni.edu.vn to more detail
* Display article-inter:
* Display article-intra
* Dictionary management system
* Dictionary display system
* Dictionary management system (andrioid app)
* Dictionary display system (andrioid app)

1. Technical constraint

* Have to use:
  + Java 6
  + Spring MVC + hibernate (DAO)
  + Maven 2 (to build)
  + Eclipse
  + MySQL
  + SDK 4 for android app

1. Business constraint

* Have to use ACDM to get requirement and evaluation architect design

1. Deliverables

* Architectural drivers document
* Architectural design document
* Detail design document
* Test document
* Install and user guide document

# **Issues**

| *ID / #* | *Issue/Action* | *Assigned to* | *Due Date* | *Status* |
| --- | --- | --- | --- | --- |
| 1 | Read ACDM document | All team | 4/12/2013 |  |
| 2 |  |  |  |  |

Table 4: Issues

# **Next meeting**

|  |  |  |  |
| --- | --- | --- | --- |
| **Date:**  3/12/2013 | **Subject:**  Team meeting | **Time:**  10:30 a.m | **Location:**  801B |
| **Meeting Minutes taker** | Ta Ngoc Thien Phu | | |

Table 5: Next meeting